

Siberia Airlines, PJSC
Ob-4, Novosibirsk region,
Russian Federation, 633104



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About EMD 2.0 Implementation

TO: Agents of Siberia Airlines, PJSC

Dear Colleagues,

Please, be informed that starting from September 03, 2015, EMD issuance for services in Gabriel ABS (including graphic screen SRDT) on Siberia Airlines, PJSC stock will be made in version 2.0, which puts into operation Associated Electronic Miscellaneous Document (EMD-A).

Associated Electronic Miscellaneous Document (EMD-A) - is EMD, which coupons are linked (associated) with an electronic ticket's flight coupons. EMD-A issuance is made for services directly related to flight segments.

For services not related to the flight segment, electronic miscellaneous document not associated with the ticket (EMD-S) shall be issued.

Table of EMD codes used depending on the type of EMD:

Reason for issuance code (RFIC)	Service code (RFISC)	Service type	EMD type
G	OB3	Charge for special meal MEAL	EMD-A
A	OB5	Charge for advance seat reservation/extra space service PRE-RESERVED SEAT ASSIGNMENT	EMD-A
C	OAA	Charge for prepaid baggage PRE PAID BAGGAGE	EMD-A
C	OIB	The charge for the baggage declared value EXCESS VALUATION SPECIAL CHARGE	EMD-A
C	ODG	Excess baggage charge WEIGHT SYSTEM CHARGE	EMD-A
E	OBH	Charge for the transportation of an unaccompanied minor, issued under the special service fare UNACCOMPANIED MINOR	EMD-A
E	OBX	Fee for Business Class Lounge/First Class Lounge in Beijing LOUNGE ACCESS	EMD-A





D	995	The Carrier's charges for ticket refund CANCELLATION FEE	EMD-S
D	98F	The ticket reissue /revalidation charges PENALTY FEE	EMD-S
D	98D	Charging the unused ticket fare for further refund in the place of the ticket purchase FOR REFUND ONLY	EMD-S
D	0MC	Compensation for passengers who were denied boarding DENIED BOARDING COMPENSATION	EMD-S
D	992	Charging fare/taxes difference in case of sales on inactive flights TICKET AMENDMENT FEE	EMD-S
D	98J	Ticket payment of a deportee passenger MISCELLANEOUS CHARGE	EMD-S

Attention! Codes 0BG and 98K used in the current version EMD1.2 will be changed to 0IB and 992, respectively in the new version EMD2.0.

EMD code 98E ceases to have effect. All refundable/non-refundable amounts are issued on EMD 98D indicating NREF for non-refundable amounts in the ENDO.

For example: **EUR200**

NREFRUB5000/YR1500

RUB5000/YR1500/NREF3500/YR1500

– for refundable amounts

– for non-refundable amounts

– for both refundable and non-refundable amounts (refundable amounts are specified first)

Important! Agents shall use codes as defined in the technical documentation of Siberia Airlines, PJSC, in accordance with the Agency Agreement.

A summary of how to work with EMD-A in Gabriel ABS:

To create an EMD-A mask an agent should:

- Open the electronic ticket record (ET) either from the open booking or not.
- Specify **IA** in the **ACTION** field of the ET record;
- In the ETIA: specify the desired service code EMD-A (0B3, 0B5, 0AA, 0DG, 0BH, 0IB, 0BX) in the **ENTER RFISC FOR SELECTED CPNS** field opposite of the issued coupon(s) and indicate X in the **TRANSMIT HERE**.
- Fields **Name, REC LOC, FROM, TO, ASSOCIATED TKT / CPN NBR** are generated automatically by the system. All other fields are filled in in accordance with the current *Procedure for Issuance of Electronic Miscellaneous Document (EMD) S7 Airlines*.

A summary of how to work with EMD-A in SRDT:

To create an EMD-A mask an agent should:

- Open the electronic ticket record (ET) either from the open booking or not.
- In the **E-Ticket Activity** pick **New EMD-A (Associated)**, click **Submit**.
- In the **E-Ticket Record** pick coupon in the box **Select All**, in the **Reason For Issuance Code (RFIC)** select reason for issuance code (C, A, E or G) depending on the service, click **Submit**.
- In the EMD-A mask specify the service code (0B3, 0B5, 0AA, 0DG, 0BH, 0IB, 0BX) in the **RFISC** field. Fields **Name, REC LOC, FROM, TO, ASSOCIATED TKT/CPN NBR** are generated automatically by the system. All other fields are filled in in accordance with the current *Procedure for Issuance of Electronic Miscellaneous Document (EMD) S7 Airlines for graphic terminal SITA Reservation Desktop (SRDT)*.



EMD-S (995, 98F, 98D, OMC, 992, 98J) issuance remains unchanged.

Complete information about the EMD-A issuance described in the *Procedure for Issuance of Electronic Miscellaneous Document (EMD) S7 Airlines* and *Procedure for Issuance of Electronic Miscellaneous Document (EMD) S7 Airlines for graphic terminal SITA Reservation Desktop (SRDT)*. Changes in other technical documentation will be made on a routine basis.

In case of any questions, do not hesitate to contact Technology and Training Department via tech@s7.ru or +7 383 222-31-35.

Best regards,

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